

AOPHA's 2009 Annual Conference and Trade Show

Registration Form

August 25-27, 2009, Greater Columbus Convention Center

For AOPHA Use Only	
Date Rec'd	_____
Chk. Amt.	_____
Chk. No.	_____

Please refer to the back of this form for registration details.

Registration: Deadline for early registrations is **July 24, 2009**. The registration form and payment must be received by this date to qualify for the early registration discount. After this date, full registration fee applies. Registrations deadline **August 14**.

Cancellation Policy: There will be a \$60 processing fee for cancellations made through **August 14**. No refunds will be issued after August 14.

Step 1: Tell Us About Yourself *Please duplicate this form as needed.*

Member Number: _____ (See mailing label) **Organization:** _____

Person Completing Form: _____

Address: _____ **City/State/Zip:** _____

Phone: (____) _____ **Fax:** (____) _____ **E-mail:** _____

Please bill my: Visa Mastercard Am. Exp. Discover 3 Digit # on Back of Card: _____

Card Number: _____ Exp. Date: _____ Cardholder Signature: _____

ID Numbers: (Please insert number in ID section below.)

1 - President/CEO	5 - Accounting	9 - Nursing Services	13 - Housekeeping	17 - Activity
2 - Administrator	6 - Housing Professional	10 - Social Worker	14 - Maintenance	18 - Spouse
3 - Dining Services	7 - Human Resources	11 - Trustee	15 - Student	19 - Speaker
4 - Community Services	8 - PRAMD Professional	12 - Laundry	16 - Clergy	20 - Other (specify) _____

Step 2: Calculate Your Fees

<i>I wish to register at the following rates: (Check all that apply.)</i>	Member		Nonmember		Quantity	Total
	Early Registration Discount through 7/24	Full Registration Fee after 7/24	Early Registration Discount through 7/24	Full Registration Fee after 7/24		
Individual Full Conference Rates						
<input type="radio"/> Full General Conference	\$ 395	\$ 445	\$ 525	\$ 575	# _____ x \$ _____ = _____	
<input type="radio"/> Second Person	\$ 350	\$ 395	\$ 480	\$ 525	# _____ x \$ _____ = _____	
<input type="radio"/> Each additional person from the same campus	\$ 325	\$ 375	\$ 450	\$ 500	# _____ x \$ _____ = _____	
<input type="radio"/> Special Rate	\$ 295	\$ 295	\$ 395	\$ 395	# _____ x \$ _____ = _____	
<input type="radio"/> Non Exhibiting Nonmember Vendor	\$ 730	\$ 730	\$1005	\$1005	# _____ x \$ _____ = _____	
<input type="radio"/> Super Saver Group Rate	\$2000	\$2100	\$2600	\$2700	# _____ x \$ _____ = _____	
<input type="radio"/> Each additional person from the same campus	\$ 250	\$ 250	\$ 325	\$ 325	# _____ x \$ _____ = _____	
Daily Rates						
<input type="radio"/> Wednesday, August 26	\$ 275	\$ 325	\$ 350	\$ 425	# _____ x \$ _____ = _____	
<input type="radio"/> Thursday, August 27	\$ 175	\$ 225	\$ 250	\$ 300	# _____ x \$ _____ = _____	
<input type="radio"/> Special Rate	\$ 150	\$ 150	\$ 275	\$ 275	# _____ x \$ _____ = _____	
Guests/Additional Meals						
<input type="radio"/> Each Conference Lunch	\$ 35	\$ 35	\$ 50	\$ 50	# _____ x \$ _____ = _____	
<input type="radio"/> Exhibitor and Awards Appreciation Reception and Awards Celebration	\$ 75	\$ 75	\$ 125	\$ 125	# _____ x \$ _____ = _____	
					Grand Total	\$ _____

Step 3: Plan Your Schedule

EACH attendee must complete for ALL functions, including ALL MEALS.

* For special dietary requirements or services, please contact Marty Pyles at mpyles@aopha.org or (614) 444-2882, ext. 15.

Please type or print clearly.	Register me for the following rate:										Wednesday, August 26							Thursday, August 27				
	Full Conf.	Second Person	Add. Person	Special Rate	Vendor	Super Saver	Add. Person	8/26 Only	8/27 Only	Special Daily	First Time Attendee	ID#	8 a.m. Session	9:45 a.m. Session	Trade Show and Lunch	3:15 p.m. Session	4:30 p.m. Session	Awards Celebration* @ \$75	8 a.m. Session	Lunch & Meeting	1:30 p.m. Session	3:15 p.m. Session
1															<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No		
2															<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No		
3															<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No		
4															<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No		
5															<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No		

Step 4: Send Us Your Forms And Payment

* included with Full General Conference, Wednesday Only and Super Saver Group Rates

To register for the Annual Conference and Trade Show, mail or fax a completed copy of this form along with payment payable to: AOPHA, 855 South Wall Street, Columbus, OH 43206-1921; fax (614) 444-2974. **Please make a copy for your records.**

Registration Information

Registration Fees	Member		Nonmember	
	Early Registration Discount through 7/24	Full Registration Fee after 7/24	Early Registration Discount through 7/24	Full Registration Fee after 7/24
Individual Full Conference Rates				
Full General Conference	\$ 395	\$ 445	\$ 525	\$ 575
Second Person	\$ 350	\$ 395	\$ 480	\$ 525
Each additional person from the same campus	\$ 325	\$ 375	\$ 450	\$ 500
Special Rate	\$ 295	\$ 295	\$ 395	\$ 395
Non Exhibiting Vendor	\$ 730	\$ 730	\$1005	\$1005
Super Saver Group Rate	\$2000	\$2100	\$2600	\$2700
Each additional person from the same campus	\$ 250	\$ 250	\$ 325	\$ 325
Daily Rates				
Wednesday, August 26	\$ 275	\$ 325	\$ 350	\$ 425
Thursday, August 27	\$ 175	\$ 225	\$ 250	\$ 300
Special Rate	\$ 150	\$ 150	\$ 275	\$ 275
Guests/Additional Meals				
Each Conference Lunch	\$ 35	\$ 35	\$ 50	\$ 50
Exhibitor and Awards Appreciation Reception and Awards Celebration	\$ 75	\$ 75	\$ 125	\$ 125

How to Register

Choose one of these methods when you register for AOPHA's 2009 Annual Conference and Trade Show:

- ◆ Online at www.aopha.org under the "Education" tab; see the August calendar for this event.
- ◆ Fax your completed registration form to:
AOPHA, Attention: Conference
(614) 444-2974

We encourage payment via credit card for faxed registrations. If you prefer to pay by check, please mail your payment promptly along with a copy of the faxed registration form to the address below.

- ◆ Mail your completed registration form with payment to:
AOPHA, Attention: Conference
855 South Wall Street, Columbus, OH 43206-1921

Your reservation will be made upon receipt of your registration form and payment by credit card or check. All organizations will receive a confirmation letter on AOPHA letterhead. If you do not receive this confirmation, please do not assume that you are registered. Once you have registered for the Annual Conference, please secure your hotel reservations. See page 20 of the Annual Conference brochure for hotel information.

Early Registration Discount-Through July 24

Register by July 24 (either postmarked or via fax) and receive a discount on the registration fees. After July 24 through August 14 you must register at the full registration fees. All registrations and payments must be received by August 14.

On-site Registration

The AOPHA registration desk is located on the second floor of the Hyatt Regency Columbus in The Landing during the following hours:

August 26 7:30 a.m.-5:30 p.m.
August 27 7:30 a.m.-5:30 p.m.

Registration Changes

Please submit registration changes in writing by August 14 to: AOPHA, 855 South Wall Street, Columbus, OH, 43206-1921, by e-mail to info@aopha.org or by fax, Attn: Conference to (614) 444-2974.

Conference Rate Definitions

Full Conference Rate: Includes all education sessions, handouts, up to 12 continuing education units per person, breakfasts, lunches, Exhibitor and Awards Appreciation Reception and Awards Celebration and breaks for each attendee. Please see the chart on page 21 for registration fees for additional registrants.

Super Saver Group Rate: Up to eight (8) people from one facility in one location may register for the Super Saver Group Rate. This rate includes all education sessions, handouts, up to 12 continuing education units per person, breakfasts, lunches, reception, the Awards Celebration and breaks for each attendee. Please see chart on page 21 for registration fees for additional registrants.

Daily Rates: Includes all education sessions, handouts, up to 6 continuing education units per person, all meals special events and breaks on the respective day.

Special Rate: This special full conference rate is available for trustees of member organizations, administrators-in-training, other aging services providers in transition, employees of government agencies and full-time students of accredited universities and colleges. *Note:* To attend the August 26 Exhibitor and Awards Appreciation Reception and Awards Celebration there is an additional charge. Also, a daily special rate is available. Please refer to Registration Fees Chart.

Non-Exhibiting Nonmember Vendor Rate: This conference rate is available to individual staff of nonmember firms who would like to attend the Annual Conference and Trade Show. This rate does not include the August 26 Exhibitor and Awards Appreciation Reception and Awards Celebration.

Guest/Additional Meals: Additional meal and reception reservations are available for purchase for family and friends of conference registrants. Lunch reservations for the conference lunches can be secured for \$35 per person (\$50 nonmembers) and \$75 for members (\$125 nonmembers) for the August 26 Exhibitor and Awards Appreciation Reception and Awards Celebration.

Cancellation Policy: No registrations will be accepted at the AOPHA office after the registration deadline of August 14. Late/on-site registrations will be assessed a \$60 late/on-site fee. Cancellations received prior to August 14 will be refunded minus a \$60 fee. No refunds will be issued after August 14. Your reservation will be made upon receipt of this form and payment by credit card or check. Fax registrations with valid credit card number to: (614) 444-2974. **All organizations will receive a confirmation letter. If you do not receive this confirmation, please do not assume that you are registered.**

Questions: Questions regarding registration for the Annual Conference and Trade Show should be directed to Marty Pyles at (614) 444-2882, ext. 15 or mpyles@aopha.org.

Join today and register at member rates! Find out more about membership and the related benefits at www.aopha.org; click on "About Us" and "Become a Member."